

## Academic Planning Council Minutes

A regular meeting of the Academic Planning Council was held on May 11, 2009, Strosacker Room, Park Library. A quorum being present, the meeting was called to order at 1:00 p.m.

**Present:** C. Riordan (Chair), R. Coles, I. Davison, M. Holmes (for CBA), K. Koch, D. Krider, T. Masterson, T. Moore, P. Ross, G. Shapiro, S. Stan, R. Stecker, J. Wallace, D. Wisner, W. Zhou // **Absent:** R. Christie, R. Francis, D. Green, T. Hartshorne, L. Orf, B. Roscoe, P. Williamson, // **Guests:** Steve Berkshire and Herm Triezenberg

### *New Business*

#### **I. New Program Proposals:**

##### **A. The Herbert H. and Grace A. Dow College of Health Professions: Graduate International Health Certificate.** Proposal presented by Steve Berkshire and Herm Triezenberg. Issues raised by APC:

1. Could you clarify travel course? Answer: During the Geneva course, student spends time with WHO. In the other course, students would work with International Red Cross, attend lectures, meet with individuals and visit facilities. Students will be required to travel.
2. Is there a protocol for travel? Answer: Yes, they work with state health facilities and possibly work in rural areas. They could also do service learning type work.
3. How many weeks?
4. Is it a stand-alone certificate? Part of our DHA program, majority of students will be our students. Do not want to limit to just DHA students.
5. It is up to the professor to determine how many credit hours?
6. How much of this revenue is new?
7. Expenses are overload. Overload is beyond faculty workload.
8. HSC 522 and HSC 605 are not currently part of a master's program? Answer: These courses have not been taught in awhile. The idea is to start offering them.
9. In HSC 516 how many students can you take? Answer: 15
10. What is the value-added (travel courses)? Can they get the same experience by going on just one? Answer: In one they learn about the administration aspect and the other is the clinical ("hands-on") experience.

##### **Voting Results:** 11 total votes out of a possible 18 votes

- 9 Approve to proceed through the curricular process
- 2 Revise and resubmit a full proposal which responds to concerns
- 0 Do not approve to proceed through curricular process

#### **II. Discussion Items:** Follow-up on APC topics/responsibilities:

- A. **Vision.** The vision is not perfect, but it is good enough during the transition phase.
- B. **Enrollment.** Will update.
- C. **Program Review.** Have put together better guidelines and data collection.

The meeting was adjourned at 1:50 p.m.